

## Summer / Fall 2004 Downtime Safety Shutdown Summary

### Safety Shutdown

Due to an electrical accident at SLAC normal work was suspended. A full site-wide shutdown began on October 18<sup>th</sup> where all work activities were suspended. During this time all employees participated in safety meetings and completed numerous safety programs including safety related reading, group discussions, and attending specialized safety courses. On November 15<sup>th</sup> the suspension was lifted although extensive restrictions on most activities, especially field related had existed. The following text details the chronology of the phasing back into normal work operations:

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"Effective with this memo, I am removing the work restrictions instituted on October 18, 2004. Thus the Laboratory completes the transition that began with "suspended work", evolved through "restricted work" and, as of Monday November 15th, will return the staff to "normal work."...

*Ref: Director's Email "Moving Out of the Restricted Work Phase" dated 11/12/04*

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"The qualifying employees who have met the requirements are hereby released from suspended work status to restricted work status. In the restricted work status, AEG staff members can perform regular office work and scope limited alignment work only.

Regular office work consists of such activities as using the phone, email, fax, or copier; having conversations and meetings on any SLAC subject with SLAC or non-SLAC personnel; using the computer or other office equipment to perform regular activities; entering other buildings where only office work is being performed to speak to other staff members or obtain information; and performing light administrative work such as taking inventory or inspecting items as long as it does not require the moving of heavy items.

The scope of permitted alignment work is limited to maintenance, calibration and fiducialization work in the alignment laboratories involving items which can be safely lifted by one person and do not require "Hoisting & Rigging" and "Lock & Tag" procedures. Also permitted is the mapping of roads and buildings on the SLAC site but excludes areas of additional risks like heavy traffic or steep slopes. None of the above work may use power tools, ladders."

*Ref: Department Email "Release to restricted work status" dated 10/22/04*

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AEG Safety Documents can be found at [Alignment Engineering Group Safety Documents](#)