Contractor submits Inspection Request by email to BIO and CC’s FCM

BIO receives request and forwards to inspector

Inspector Receives request sends confirmation to Contractor / FCM

Inspector moves accepted request to BIO Inspection Calender

Contractor fixes work – Requests new Inspection through email system Repeats until approved

Inspector Inspects project

Work Approved

Inspector documents on Field Inspection Card and on Office Inspection Card status of inspection

Work Not Approved

BIO / Fire Inspection Process