

Subcontractor Submittal and Personnel Requirements

ENVIRONMENT, SAFETY & HEALTH DIVISION

Requirement	Description	Type of Work				Type of Subcontractor		
		Green	Non-green	High-risk	Construction	Prime	Direct Sub-tier	Sub-tier
Submittal								
IIPP acknowledgement	Agreement to follow SLAC's IIPP or submit own for SLAC approval	X	X	X	X	X	X	X
Safety qualification	Information necessary for SLAC to review safety qualifications: IIPP/safety manual, code of safe practices, injury rates, experience. Good for one year for type of work			X	X	X		
Injury and illness prevention plan (IIPP)	Plan describing various aspects of a company's safety management program (8 CCR 1509 and 8 CCR 3203)*			X	X	X		
Safety manual	Manual including a section for each area of proposed work. Must include the required elements of an IIPP*			X	X	X		
Code of safe practices	Instructions in the recognition and avoidance of unsafe conditions for construction (8 CCR 1509(b))*				X	X		
Site-specific safety plan (SSSP)	Compilation of required plans, permits, training records, and JSAs specific to a project or site, addressing known and anticipated hazards			X	X	X	X	
Job safety analysis (JSA)	Document identifying tasks associated with a job and related hazards and controls		X	X	X	X	X	X
Tailgate meeting	Review by workers and supervisor of an activity immediately before release to ensure worker understanding of the hazards and controls, hold points, unique area hazards, and agreement on how to execute the work		X	X	X	X	X	X
Personnel								
Superintendent/foreman /site manager	Qualified individual who is the subcontractor's on-site manager of day-to-day activities. Has overall responsibility for work planning and control			X	X	X	X	X
Safety representative	Qualified professional assigned by the subcontractor to assist the on-site superintendent/foreman in managing and implementing safety and environmental compliance for a project**		X	X	X	X	X	X
Competent person	Person "capable of identifying existing and predictable hazards in the surroundings, or working conditions which are unsanitary, hazardous, or dangerous to employees, and who has authorization to take prompt corrective measures to eliminate them" (8 CCR 1504)**		X	X	X	X	X	X

X Requirement applies * Required even if subcontractor has agreed to follow SLAC IIPP ** Need determined project-by-project