



ENVIRONMENT, SAFETY & HEALTH DIVISION

Chapter 55: [Site Access Control](#)

Subcontractor After-hours Access Authorization Form

Product ID: [692](#) | Revision ID: 1930 | Date Published: 5 April 2017 | Date Effective: 5 April 2017

URL: <http://www-group.slac.stanford.edu/esh/eshmanual/references/siteAccessFormSubAfterhours.pdf> | [docx](#)

This form is used to document approval of after-hours access for construction subcontractor employees. It must be completed by the SLAC field construction manager (FCM) and approved by Purchasing and SLAC Site Security. A SLAC point of contact must be present when subcontractors are on-site after hours. The original must be sent to the SLAC Site Security Manager, M/S 86, VUE Center (Building 53); the project engineer and buyer retain copies. (See [Site Access Control: Badging Procedures](#) [SLAC-I-720-0A00C-001].)

SLAC Purchase Order/Subcontract Number:				Project:		
Location of the Project:				Project Manager:		
Vendor/Subcontractor Company Name:						
Employee Name	Company	Start Date	Time	End Date	Time	Work being Performed
<input type="checkbox"/> Continued on reverse						
SLAC Field Construction Manager (FCM)		After-hours/Alternate Contact (SLAC employee)		Authorizing Signature		Manager, SLAC Site Security
Name:		Name:		Name:		Name:
Signature:		Title:		Signature:		Signature:
Date:				Date:		Date:
Extension:		Extension:		Extension:		Extension: 2310
Cell:		Cell:		<input type="checkbox"/> Procurement specialist		Cell: 650-450-1249

[illegible]