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| SLAC_Logo_hires_small | Chapter : [Site Access Control](http://www-group.slac.stanford.edu/esh/general/siteAccess/)    Product ID: [692](https://www-internal.slac.stanford.edu/esh/docreview/reports/revisions.asp?ProductID=692) | Revision ID: | Date Published: 5 April 2017 | Date Effective: 5 April 2017  URL: <http://www-group.slac.stanford.edu/esh/eshmanual/references/siteAccessFormSubAfterhours.pdf> | [docx](http://www-group.slac.stanford.edu/esh/eshmanual/references/siteAccessFormSubAfterhours.docx) |

This form is used to document approval of after-hours access for construction subcontractor employees. It must be completed by the SLAC field construction manager (FCM) and approved by Purchasing and SLAC Site Security. A SLAC point of contact must be present when subcontractors are on-site after hours. The original must be sent to the SLAC Site Security Manager, M/S 86, VUE Center (Building 53); the project engineer and buyer retain copies. (See [Site Access Control: Badging Procedures](http://www-group.slac.stanford.edu/esh/eshmanual/references/siteAccessProcedBadging.pdf) [SLAC-I-720-0A00C-001].)

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| SLAC Purchase Order/Subcontract Number: | | | | Project: | | | | |
| Location of the Project: | | | | Project Manager: | | | | |
| Vendor/Subcontractor Company Name: | | | | | | | | |
| Employee Name | Company | Start Date | Time | End Date | | Time | Work being Performed | |
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| Continued on reverse | | | | | | | | |
| SLAC Field Construction Manager (FCM) | | After-hours/Alternate Contact (SLAC employee) | | | Authorizing Signature | | | Manager, SLAC Site Security |
| Name: | | Name: | | | Name: | | | Name: |
| Signature: | | Title: | | | Signature: | | | Signature: |
| Date: | |  | | | Date: | | | Date: |
| Extension: | | Extension: | | | Extension: | | | Extension: 2310 |
| Cell: | | Cell: | | | Procurement specialist | | | Cell: 650-450-1249 |

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| Employee Name | Company | Start Date | Time | End Date | Time | Work being Performed |
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