

**ENVIRONMENT, SAFETY & HEALTH DIVISION**

This checklist is used to document operator acknowledgement of requirements for performing lifts using a telehandler. The checklist is to be completed by the operator and approved by a Health and Safety Services representative (and, for subcontractor work, the SLAC construction manager and subcontractor representative) for each job. The operator keeps the checklist on the telehandler during work and submits it to the equipment custodian once work is completed. The equipment custodian maintains the completed checklist (see [Hoisting and Rigging: Lift Requirements](#) [SLAC-I-730-0A21S-060]).

**Check all items that apply.**

<b>Operator</b>	
<input type="checkbox"/>	Operator proof of training is required (can be a certificate or letter on company letterhead).
<input type="checkbox"/>	Operators must review the operations manual and load chart required on the actual unit that is being used. Review must be documented in a job-safety analysis (JSA) and daily tailgate.
<b>Below-the-tines Lifts</b>	
<input type="checkbox"/>	Any below-the-tines lift requires an approved lift plan. (See <a href="#">Hoisting and Rigging: Lift Requirements</a> [SLAC-I-730-0A21S-060]).
<input type="checkbox"/>	Any below-the-tines lift requires an attachment designed for that purpose. A telehandler manufacturer supplied device is also acceptable. (See <a href="#">Hoisting and Rigging: Forklift Attachment Approval Procedure</a> [SLAC-I-730-0A21C-020]).
<input type="checkbox"/>	Any attachments must be used as designed, retaining pins/devices must be properly installed, and safety chains must be in place as specified by the manufacturer.
<b>Suspended Loads</b>	
<input type="checkbox"/>	Suspended loads should be rigged to minimize the height of the boom. Tag lines must be used.
<input type="checkbox"/>	The load should be lowered to as close to the ground as possible when traveling.
<input type="checkbox"/>	Any lifting or traveling with suspended loads requires one or more spotters to be present at all times. Determination can be made during dry run.
<input type="checkbox"/>	Lifting of suspended loads requires outriggers to be down when no traveling is required.
<input type="checkbox"/>	Traveling with suspended loads should be limited and may only take place on level ground or a slope not exceeding four percent. Anything greater must be reviewed by SLAC Health and Safety Services (and, for subcontractor work, the SLAC construction manager and subcontractor representative).
<input type="checkbox"/>	A dry run of the travel path must be performed before any traveling with suspended loads. The dry run must be observed by a SLAC Health and Safety Services representative (and, for subcontractor work, the SLAC construction manager and subcontractor representative).

Operator	Signature	Date
Health and Safety Services	Signature	Date
<b>Additional for Subcontractor Work</b>		
Construction manager	Signature	Date
Subcontractor representative	Signature	Date



**Warning** If at any time there is a deviation from this checklist, work must stop. Notify SLAC Health and Safety Services (and for subcontractor work, the SLAC construction manager) for re-planning and re-release.