

Air Quality: Emissions Source Inspection Form

Department: Chemical and General Safety

Program: Air Quality

Owner: Program Manager

Authority: ES&H Manual, Chapter 30, Air Quality¹

This inspection form includes generalized categories of information covering a wide range of emissions sources and is meant to serve primarily as a template. Modify it to suit your particular source. All permitted and permit-exempt sources must be inspected a minimum of once every six months.

General Information

Inspector / preparer _____ Inspection date _____

Inspection frequency _____ Dept. or Group _____

Daily Weekly Monthly Quarterly Semi-annually Annually

Emissions Source Identification

Custodian _____ Owner _____

BAAQMD status Permitted Exempt

BAAQMD number _____ Source name _____

Location (bldg./ room) _____ Type _____
(Equipment, activity, other)

Description _____ Category _____
(For example, solvent cleaner, generator)

Operational Status and Maintenance

Current status Active Standby Inactive

Last operated on _____ Current operating frequency _____

If not currently operational, test, if appropriate. Tested Not tested _____
(Explain)

Are all gauges and displays functional? Yes No _____
(Describe malfunction)

Most recent maintenance and/or repair _____
(Date)

1 *SLAC Environment, Safety, and Health Manual (SLAC-I-720-0A29Z-001)*, Chapter 30, "Air Quality", http://www-group.slac.stanford.edu/esh/environment/air_quality/policies.htm

