Quarterly SLUO Executive Committee Meeting
September 09, 2011

Where: Cedar Conference Room (Bldg 48, rm 101)
When: September 09, 2011, 1:00pm-4:00pm

Attendees: Seth Digel, Maria Elena Monzani, Homer Neal, Michael Peskin, William Lockman
By phone: David Brown, Michael Sokoloff, Anna Goussiou, Lisa Kaufman, Julie McEnery

1. DC Trip presentation - Bill Lockman
   • April 13-15, 2011
   • 9 SLAC delegates attended
   • The full presentation is available [here](#)
   • Need Candidate to co-chair trip with Bill Lockman (Mike Sokoloff interested)
   • Time frame for DC Trip in 2012 not confirmed
   • Organizing begins December 2011

2. Proposed SLUO Charter revisions - Michael Peskin
   • Proposed charter changes to improve SLUO communication with Collaborations
   • Executive committee discussed the transition plan, few modification suggested
   • Ratification of the charter changes and implementation: the Executive Committee will approve the final version of the charter via email

3. Proposed timeline for balloting - Seth Digel
   • Details of the proposed timeline were discussed
   • Balloting for charter revision will happen in November
   • Election of SLUO representatives should happen in January 2012

4. SLUO Annual Meeting Plans - Maria Elena Monzani and Michael Peskin
   • Date confirmed for November 10, 2011
   • Venue is SLAC Kavli Auditorium with reception to follow

5. SLUO Computing & Outreach Issues - Homer Neal
   • Cyber Security was discussed, including the recent compromises at other DOE National Labs.
   • Improving outreach for PPA projects: good Collaboration tools for new projects for communication within the projects and with the SLUO Executive Committee.

Meeting adjourned at 3:05 pm