

**SLUO Exec Board**  
**Minutes of meeting on Thursday 25 January 2007**  
**SLUO Conference Room, Bldg 84, Room B140**

Minutes courtesy of Tom Glanzman

**Present:** Tim Barklow, Greg Madejski, Fabrizio Bianchi, Giampiero Mancinelli, Frank Porter (Chair), Steve Sukula (ex-officio), Tom Glanzman, and by phone: Abi Soffer, David Kirkby, Chris Hearty, Eli Rosenberg (ex-officio), Lance Dixon and Sasha Telnov

**0) Approval of minutes of Dec meeting**

Minutes were tentatively approved as amended, pending approval from members of the directorate present during the lunch discussion.

**1) Officers and committee membership**

Committee membership finalized and Frank will arrange for web page of committee assignments to be updated. Committee members who are no longer on the SLUO Executive Board may appear on this list with an explanatory notation.

Discussion on the "Chairman of Committees" position: duties; and whether the person taking this position is required/guaranteed to become the next SLUO Executive Board Chairman.

Action on filling this position is deferred.

**2) HEPAP subpanel post mortem (David)**

A HEPAP subpanel studying the University Grant Programs administered by DOE and NSF held a meeting at SLAC on Monday 8 January 2007. David Kirkby gave a presentation representing SLAC Users. His presentation included some statistical summaries gleaned from the SLUO database, and a summary of interviews with a number of university-based PIs around the country. The bottom line was that the University Grant programs needed continued and additional support.

The SLUO database provided a treasure of useful data, but much of it was out-of-date. This sort of information has also been useful to the lab directorate in the past.

Action item: Investigate means to update the database and keep it current.

### **3) Annual meeting (Abi)**

Should there be an annual meeting and, if so, when, of what duration and with what program elements?

After much discussion, the consensus was, yes we need the meeting.

Attendance is a crucial issue so special attention should be given to ways of enticing users to attend.

The Public Meetings Committee was encouraged to investigate scheduling a 1/2-day meeting on Thursday afternoon embedded in the BABAR June Collaboration meeting. (The BABAR meeting runs Tuesday through Saturday.) Programatically, emphasize the larger political aspects of doing physics at SLAC (e.g., State of SLUO, State of SLAC (including SLAC-Atlas developments), and representatives from our funding agencies).

### **4) DC trip (Greg)**

This year's Congressional visitation will happen on 20-23 March 2007. An organizing meeting was held at FNAL on 6 January 2007. New for this year is the addition of representation from the US-LHC user's group. This year's target is to support ~15 SLUO members for this 3-day trip.

A list of candidates was discussed; eleven people have so far been identified and a few more will be considered based on important districts to cover. Steve Sekula will associate candidates with Congressional Districts to effectively target influential committee members where possible. A "one-pager", a single page of talking points, will be prepared to leave with each Representative's office.

This year's visit is complicated by the current budget situation: a continuing resolution until 15 February, and then the threat of another CR to carry us through the rest of the fiscal year - at FY06 spending levels. A report on ILC budget issues is expected by 8 February and is expected to influence the one-pager.

### **5) Envoy program (Abi)**

This is a new activity motivated by the ILC and US-LHC programs, and modeled after the FermiLab Envoy program (<http://www.fnal.gov/pub/today/Envoy-Fact-Sheet.pdf>). A quote from their draft charter:

"The purpose of the Particle Physics Envoy Program is to deploy members of the U.S. physics community as good will ambassadors for the field of high-energy physics. The Particle Physics Envoys shall foster long-term relationships with key stakeholders. As ambassadors for the field, they will educate federal, state, and local policy makers; as well as fellow scientists; educators and students; business and industry; and the public

at large to the exciting opportunities for high-energy physics research, with special emphasis on the physics of the LHC and the ILC."

Unlike the Congressional visits in Washington, D.C., this program relies upon local interaction between resident scientists and their legislators and community.

Abi is SLUO's acting member of their steering committee. The Executive Board has been asked to review and comment upon the draft charter (emailed from Abi) and to recommend envoy candidates.

There was mention of the National User Facility Organization, NUFO, which has a similar program but is directed more broadly at supporting the entire Office of Science program, including fields other than particle physics.

#### **6) Committee news (Frank, et al)**

Quality of Life - Committee has already met once and is preparing to meet again later today. It is working through a laundry list of possible topics for further attention.

Computing - Frank raised the issue that SLUO (and its database) must comply with the Personally Identifiable Information regulations recently publicized at SLAC.

Action item: Check that SLUO DB complies with PII regulations.

#### **7) AOB, including date of next meeting**

Next meeting tentatively scheduled for 11am on Tuesday 6 March 2007