Buyer:_____

FY 2003

SLAC SELF ASSESSMENT PURCHASE ORDER AND SUBCONTRACT ANALYSIS CHECKLIST

$10,000 - $25,000 $25,000 - $100,000 $100,000 and ABOVE

EXHIBIT XII

P.O. Number	Vendor	Amount	Days to Processed PR	PR Processed Timely Y/N	Discount Taken	PWHA obtained for on-site work only	Single/Sole Source Adequate Y/N > 25K	Price Analysis Effective Y/N	Proposal Accepted as Proposed Y/N	EEO Certification $10 - 25K Y/N	Reps & Certs Complete $25K - Over Y/N	DOE- ICPT/BOA Used Y/N, N/A	Current Date Checked COI Y/N	Current Date Used for Debarred List Y/N	Determination of Financial & Tech. Responsibility Y/N	Buy American Waiver/P.O. Signature Y/N	Correct Optional Clauses Used Y/N, N/A	Overall File Documentation Adequate Y/N
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S

Comments: _____