MFD Material Work Flow

PC: Material Card & Visual PO (With delivery date from customer)
PW: Customer PO
Format: 1234-CS
To: Customer & Shop

Action Customer: Deliver parts to Shop along with PO.
Action Shop: Mark off what they rec’d on PO and put in out box.
Action HUB: Receive parts in visual PO or
If Customer Delivers parts to HUB
Action HUB: Deliver parts to shop & Receive parts in Visual PO

PC: Material Card
PW: Pick list to Hub
Format: Visual pick list
To: Hub personnel

Action HUB: Parts will be issued in Visual (at the time it is delivered) &
delivered to the shop that the material is attached to.

PC: Material Card & Visual PO
PW: Visual Po With *Expected delivery date.
Format: 1234
To: MFD Purchasing

Action MFD Purchasing / HUB: Material will be issued in Visual (at the time it is delivered) with PO or traveler to the shop the material is attached to in Visual.
Material Certs to be filed in V:\MFD\Production_Control\Cust_Provided\Jobs-2011\xxxxx(file #)

PC: Material Card & Visual PO
If parts are from HUB include HUB-ID
If parts are coming to HUB from a SLAC PO Include PO#
PW: Visual PO
Format: 1234-HUB
To: Hub Personnel

Action HUB Personnel: Material will be issued in Visual (at the time it is delivered) & delivered along with PO or traveler to shop the material is attached to in Visual

Notes: In all cases material will be issued in Visual at the time it is delivered & will be delivered to the location the job is attached to in Visual

* Expected due date from planner to MFD Purchasing needs to be followed & communicated to planner if not possible.
*Visual PO Dates to be followed by MFD
Purchasing if can't be met must communicate with planner