

SLAC MEMORANDUM

SM1278
14DEC04

TO: E. Paterson, J. Seeman, R. Larson, R. Humphry, P. Bellemo, W. Kroutil,
K. Fant, K. Holtemann, R. Ruland, C. LeCocq, R. Erickson.

FROM: *SPM for ERS*
E. Michael Saleski (ADSO), Joe Kenny (ESH) *JK*

SUBJECT: Interim Linac Manway Ladder Usage Policy

The following policy, effective immediately through 1 March 2005, governs the use of the Linac manway ladders connecting the Klystron Gallery to the accelerator housing. We anticipate that a new policy will be in effect beginning 1 March 2005.

Linac manway ladder use is subject to the following requirements:

- Entrants must have successfully completed ES&H Course #415, "Fall-Protection Harness Training" (See <http://www-group.slac.stanford.edu/esh/training/trainops/415.html> .)
- Entrants must wear non-leather-soled, non-high-heeled shoes while climbing or descending these ladders
- Entrants must NOT wear anti-contamination foot-covers ("booties") while climbing or descending these ladders.

The Accelerator Operations Department will remind those requesting Linac access of these requirements.

Furthermore, those wishing to use fall-arrest harnesses and self-retracting lifelines (also known as "inertial reels") on these ladders may contact SLAC Hazard Control (pager 570-8742), who will promptly provide the necessary equipment. Workers are encouraged to take part in this pilot fall-protection program and forward their lifeline experiences to Hazard Control.

Please further disseminate this information among effected employees within your departments and work groups.