

Portable Tools: Implementation Plan

Department: Chemical and General Safety

Program: Portable Tools

Owner: Jim Healy

Authority: ES&H Manual, Chapter 25, Portable Tools

The requirements of Chapter 25, “Portable Tools”, will be phased in according to the following schedule.

Section Number	Section Title	Requirement Note	Effective Date	Schedule Note
5	Requirements			
5.1	General			
5.1.1	Equipment		Immediate	
5.1.1.1	Procurement		Immediate	
5.1.1.2	Selection		Immediate	
5.1.1.3	Inspection		Immediate	
5.1.1.4	Use		Immediate	
5.1.1.5	Maintenance		Immediate	
5.1.2	Personnel		Immediate	
5.1.2.1	Authorization		Immediate	
5.1.2.2	Personal Protective Equipment		Immediate	
5.1.3	Roles and Responsibilities		Immediate	
5.1.3.1	Portable Tools Program Manager		Immediate	
5.1.3.2	Purchasing Department	Verify with Purchasing that equipment is not being substituted when specified by the user. If substitution is required then the user is notified	Immediate	

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Section Number	Section Title	Requirement Note	Effective Date	Schedule Note
		before the item is purchased.		
5.1.3.3	Managers and Supervisors		Immediate	
5.1.3.4	Tool Users		Immediate	
5.1.3.5	Subcontractors		Immediate	
5.1.3.6	Project Managers and University Technical Representatives		Immediate	
5.2	Procedures and Specific Requirements			
5.2.1	Selection		Immediate	
5.2.2	Use		Immediate	
5.2.2.1	Guarding		Immediate	
5.2.2.2	Hand Tools		Immediate	
5.2.2.3	Power Tools		Immediate	
5.2.3	Personal Protective Equipment		Immediate	
5.3	Training			
5.3.1	Powder-actuated Tool		Immediate	
5.3.2	On-the-Job		Immediate	