

Stormwater: General Inspection Checklist

Department: Environmental Protection

Program: Stormwater

Owner: Program Manager, Darrin Gambelin

Authority: ES&H Manual, Chapter 26, Stormwater

This inspection checklist can be used by area managers to

- Conduct general inspections
- Determine if additional best management practices (BMPs) may be required

Note For a complete list of all BMP categories, see Stormwater: Best Management Practices Index.¹

Division:	Bldg#/ Area:	Date:
Location:	Time:	
Inspector:	Title:	

GOOD HOUSEKEEPING

(Circle one)

- | | | | | |
|----|---|-----|----|-----|
| 1. | Are outside areas kept neat, clean, and orderly? | yes | no | n/a |
| 2. | Are storm drain inlets labeled “No Dumping, Flows to Bay?” | yes | no | n/a |
| 3. | Are garbage cans, waste bins, and dumpsters covered? | yes | no | n/a |
| 4a | Has the stormwater conveyance system been recently altered? | yes | no | n/a |
| b | If yes, does the alteration maintain SWPPP compliance? | yes | no | n/a |
| 5. | Are stormwater drainage paths clear? Grates clean? | yes | no | n/a |
| 6a | Are vehicles or equipment cleaned at this facility? | yes | no | n/a |
| b | If yes, is wash water being collected and disposed of properly? | yes | no | n/a |

HAZMAT STORAGE

- | | | | | |
|----|---|-----|----|-----|
| 8a | Are vehicles fueled at this location? | yes | no | n/a |
| b | If yes, are fuel tanks locked and/or properly operated? | yes | no | n/a |
| c | If yes, are measures taken to protect storm drains from spills? | yes | no | n/a |

Briefly describe: _____

- | | | | | |
|-----|--|-----|----|-----|
| 9. | Do aboveground tanks (liquid) have secondary containment? | yes | no | n/a |
| 10. | Are containment structures or surface slabs liquid tight? | yes | no | n/a |
| 11a | Does this site store hazardous materials such as solvents, pesticides, or acids? | yes | no | n/a |
| b | If yes, are containers weathertight or covered? | yes | no | n/a |
| c | If yes, are ignitable or reactive wastes stored at least 50 feet from the property line? | yes | no | n/a |
| 12a | Has the facility had a hazardous waste spill since the last inspection? | yes | no | n/a |
| b | If yes, was the problem resulting in the spill corrected | yes | no | n/a |

¹ Stormwater: Best Management Practices Index (SLAC-I-750-0A16V-001), <http://www-group.slac.stanford.edu/esh/eshmanual/references/stormIndexBMP.pdf>

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OTHER BEST MANAGEMENT PRACTICES

- | | | | | |
|------------|---|------------|-----------|------------|
| 13a | Does this site store hazardous or other materials that could impact the storm drain such as detergent, paint, or powders? | yes | no | n/a |
| b | If yes, are they stored in a manner prohibiting exposure to rain or runoff? | yes | no | n/a |
| 14. | Are waste materials kept on site in closed leaktight containers? | yes | no | n/a |
| 15. | Are all leaking vehicles or equipment equipped with drip pans? | yes | no | n/a |
| 16. | Are erodible soils uncovered or exposed to rainwater? | yes | no | n/a |
| 17a | Is the ground surface stained by oil or significant materials? | yes | no | n/a |
| b | If yes, has the source been found and contained? | yes | no | n/a |
| 18. | Are truck unloading areas covered? | yes | no | n/a |
| 19. | Does the facility have wastes, products, salvaged materials and recyclables stored properly? | yes | no | n/a |
| 20a | Does the facility have a clarifier/oil/water separator? | yes | no | n/a |
| b | If yes, is it clean and functioning properly? | yes | no | n/a |
| 21a | Has this facility received a complaint regarding stormwater discharge? | yes | no | n/a |
| b | If yes, has the problem been addressed? | yes | no | n/a |
| 22. | Have personnel received training on Stormwater Pollution Prevention? | yes | no | n/a |
| 23. | Are spill response materials on available? (Check all that apply) | yes | no | n/a |

Sand _____ Rice Hulls _____ Sorbent Booms/Pillows/Blankets _____
 Kitty Litter _____ Neutralizer _____ Drip Pans _____
 Other (Please List) _____

- 24.** Identify existing management practices employed to reduce pollutants in stormwater discharges:
 (Check all that apply and describe conditions)

Good Housekeeping _____ Containment _____ Berms _____
 Leachate Collection _____ Sand Filter _____ Recycling _____
 Retention Facilities _____ Silt Fence _____ Sorbent Booms _____
 Spill Mitigation _____ Oil/Water Separator _____ Dead-end Sumps _____
 Other _____

- 25.** Action Items:
 a. _____
 b. _____
 c. _____