1 Purpose

The purpose of this procedure is to ensure the safe use of scaffolds. It covers inspecting and using scaffolds, both for working on and accessing other locations. It applies to workers, supervisors, and scaffold qualified persons.

2 Procedure

<table>
<thead>
<tr>
<th>Step</th>
<th>Person</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Supervisor</td>
<td>Ensures user is trained, authorized, and released for using a scaffold following the requirements of work planning and control (WPC) (see Chapter 2, “Work Planning and Control”)*</td>
</tr>
</tbody>
</table>
| 2.   | Worker | ▪ Inspects the scaffold before using, following training  
▪ Verifies a green tag is attached to the scaffold with a scaffold qualified person's name, signature, and date and the capacity of the scaffold:  
  ▪ Light duty: 25 pounds per square foot  
  ▪ Medium duty: 50 pounds per square foot  
  ▪ Heavy duty: 75 pounds per square foot  
  ▪ Special duty: greater than 75 pounds per square foot as determined by a qualified engineer |
| 3.   | Worker | If any changes or alterations to the scaffold are found  
▪ Informs the scaffold qualified person (Competent and Qualified Persons and Engineers)  
▪ Prevents others from using the scaffold by the use of a tag, danger or caution tape, or some other means until it is re-inspected by the scaffold qualified person |
| 4.   | Worker | Consults with the scaffold qualified person, if needed, on pre-use inspection, maintaining the scaffold, and any unique requirements for the scaffold's use |
| 5.   | Scaffold qualified person | ▪ Assists worker as needed  
▪ Re-inspects the scaffold as needed |
| 6.   | Worker | Uses the scaffold according to training and any additional guidance or |
5 References

SLAC Environment, Safety, and Health Manual (SLAC-I-720-0A29Z-001)

• Chapter 15, “Ladder and Scaffold Safety”
  – Ladder and Scaffold Safety: Scaffold Erecting and Dismantling Procedure (SLAC-I-730-0A21C-027)
Chapter 15 | Scaffold Use Procedure

- Chapter 2, “Work Planning and Control”
- Chapter 45, “Fall Protection”

Other SLAC Documents
- Competent and Qualified Persons and Engineers

Other Documents