



Chapter 48: [Powered Industrial Vehicles](#)  
**Pre-use Inspection Checklist**

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 URL: <http://www-group.slac.stanford.edu/esh/eshmanual/references/pivChecklistPreuse.pdf>

**ENVIRONMENT, SAFETY & HEALTH DIVISION**

Powered industrial vehicles (PIVs) must be inspected by either the custodian or operator before each shift and by the custodian when the PIV is first brought on-site and immediately after service, maintenance, or repair ([PIV: Pre-use Inspection Procedure](#)). This checklist is to be completed to document the inspection. The completed checklist is to be kept in a weatherproof enclosure on the PIV, where it must remain throughout the shift, and delivered to the custodian at the end of the shift. The custodian keeps it for one year from date of inspection.

Contact name: _____	PIV type: _____	Date/time: _____
Contact number: _____	Model #: _____	Shift: _____
Inspected by: _____	Vehicle #: _____	Hours metered: _____

Inspection Item	Result	Comment / Reported to
Fluid levels: oil, radiator, fuel	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Tires: condition and pressure	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Forks, top clip retaining pin and heel: conditions	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Load backrest extension: solid attachment	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Finger guards: attached	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Safety warnings: attached and legible	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Operator's manual: located on truck and legible	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Capacity plate: attached, information matches model and serial numbers and attachments	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Seat belt: buckle and retractor working smoothly	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Operational inspection: report all unusual noises	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Accelerator linkage	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Parking brake: forward and reverse	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Tilt control: forward and back – ensure interlocks and safety devices area in place for lifts capable of tilting forward for transportation purposes	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Hoist and lowering control	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Attachment control	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Horn	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Lights	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Back-up alarm	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Fuel/battery charge sufficient?	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Steering work?	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	
Hour meter	<input type="checkbox"/> Pass <input type="checkbox"/> Fail	